

Public Document Pack

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

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1 September 2021*

NOTICE OF MEETING

A meeting of the **OBAN LORN & THE ISLES AREA COMMITTEE** will be held via **MICROSOFT TEAMS** on **WEDNESDAY, 8 SEPTEMBER 2021** at **10:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director

BUSINESS

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 - 2. DECLARATIONS OF INTEREST**
 - 3. MINUTES**
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9. DRAFT OBAN, LORN AND THE ISLES AREA COMMITTEE WORKPLAN (Pages 61 - 64)

Oban Lorn & The Isles Area Committee

Councillor Mary-Jean Devon	Councillor Kieron Green
Councillor Jim Lynch	Councillor Roderick McCuish
Councillor Sir Jamie McGrigor (Vice-Chair)	
Councillor Julie McKenzie	Councillor Elaine Robertson (Chair)
Councillor Andrew Vennard	

Contact: Stuart McLean, Committee Manager - 01436 658717

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MINUTES of MEETING of OBAN LORN & THE ISLES AREA COMMITTEE held via MICROSOFT TEAMS on WEDNESDAY, 9 JUNE 2021

Present: Councillor Elaine Robertson (Chair)

Councillor Mary-Jean Devon	Councillor Sir Jamie McGrigor
Councillor Kieron Green	Councillor Julie McKenzie
Councillor Jim Lynch	Councillor Andrew Vennard
Councillor Roderick McCuish	

Attending: Stuart McLean – Committee Manager
 Mark Calder – Project Manager
 Laura MacDonald – Community Development Officer
 Kathryn Wilkie – Area Education Officer
 Catriona Garvin – Area Education Officer
 Adrian Jackson-Stark - Lorn Arc Regeneration Project Manager
 Stephen Whiston – Head of Strategic Planning & Performance, HSCP
 John MacAlister – Chair, OCHDA
 Ross Wilson – Vice-Chair, OCHDA
 Alison Rennie – Secretary, OCHDA
 Phil Hamerton – OCHDA Management Committee member
 Alison McNab - Friends of Ganavan
 Duncan Martin – Oban Community Council
 Marri Malloy – Oban Community Council

1. APOLOGIES FOR ABSENCE

There were no apologies for absence intimated.

2. DECLARATIONS OF INTEREST

Councillor Elaine Robertson declared a non-financial interest at Agenda item 11 (Supporting Communities Fund 2021/22) with specific reference to the application from Oban and District Access Panel as she is a non-executive board member. She also declared a non-financial interests in the applications from Lismore Historical Society and Friends of Kilbride due to her husband's interests in those charities. Councillor Robertson advised that she would leave the meeting if the Committee agreed to take the applications individually.

3. MINUTES

(a) Oban, Lorn and the Isles Area Committee - 10 March 2021

The minutes of the Oban, Lorn and the Isles Area Committee held on Wednesday 10 March 2021 were approved as a correct record.

(b) Oban, Lorn and the Isles Area Community Planning Group - 12 May 2021

The minutes of the Oban, Lorn and the Isles Area Community Planning Group held on Wednesday 12 May 2021 were noted.

(c) **Oban Common Good Fund - 9 March 2021**

The minutes of the Oban Common Good Fund held on Tuesday 9 March 2021 were noted.

(d) **Oban Common Good Fund - 25 May 2021**

The minutes of the Oban Common Good Fund held on Thursday 25 March 2021 were noted.

4. PUBLIC QUESTION TIME

Questions from Ross Wilson, Vice-Chair - Oban Community Harbour Development Association (OCHDA)

Questions related to item 8 on the agenda – Oban Bay Single Harbour Authority Update and were presented by Mr Wilson. Mark Calder, Project Manager, responded on behalf of the Head of Roads and Infrastructure Services.

Appraisal of Options

Question 1: Which of the 5 options listed in December 2019 are still under consideration and what is the timescale for completion?

Response: At this point the Council's policy position on this matter is as set out in the December 2019 report to the Harbour Board. For the avoidance of doubt, what that means is that the Council has taken no view on which of the five options is preferable, therefore all options are under consideration. Once OCHDA have submitted the required information an options appraisal of all options will be concluded. This options appraisal will be used to provide recommendations to Members.

Question 2: Is there a workplan for this and who is involved in the appraisal?

Response: There is no specific work plan. Council officers continue to work with OCHDA to enable the options appraisal to be concluded. This will be appraised by the appropriate council officers and a recommendation provided to Elected Members.

Question 3: In view of the public interest in this, will the Council announce its preferred option at another public meeting?

Response: Progress will be reported to the appropriate council committee.

Question 4: Which of these options is preferred by the Oban, Lorn and the Isles Members?

Response: The Committee Manager confirmed it would not be for Officers to comment on this question other than to say that it would not be prudent at this time for Elected Members to express their position on this matter as they are yet to be furnished with all the information on all the available options that would allow them to reach an informed decision.

Development of the Memorandum of Understanding (MoU)

Question 5: In view of the 18 months since the development of the MoU should have started, is there a workplan for the development of the MoU?

Question 6: Exactly what stage has the development of the MoU reached and what needs to be done and by whom?

Response: The relevant Executive Director and Head of Service are working with OCHDA to develop the MoU to a form which is agreeable to both parties – this is the subject of ongoing discussion and correspondence. An outline MoU was supplied to OCHDA in March this year. It is important to understand that a MoU is a high level document which forms the basis of an ongoing relationship.

Question 7: What deadlines are the Council working to regarding their outstanding 'deliverables'?

Response: At this point we do not consider that we have any outstanding 'deliverables'. The Project Manager confirmed that OCHDA and council officers can have a further discussion around how and what deliverables can be agreed.

Questions from Phil Hamerton, OCHDA Management Committee member

Questions were read out by Mr Hamerton. Mark Calder, Project Manager, responded on behalf of the Head of Roads and Infrastructure Services.

Formal Approach to the Council

Question 8: What additional material is required from OCHDA in order for Argyll and Bute Council to acknowledge that the approach for the offer of a lease is 'formal'?

Response: There has been previous correspondence setting out what is required. The option from OCHDA is not the only option, other options will also be considered. The Project Manager confirmed that further information relating to how to make a formal proposal for a lease will be issued to OCHDA.

Outstanding commitment by the Harbour Board on March 5 2020 to convene a meeting to consider how to progress the MoU development

Question 9: When does the Council propose to convene the meeting?

Response: The Harbour Board agreed on 4 March 2021 that a virtual meeting would be organised with all stakeholders concerning the work being progressed by the Oban Community Harbour Development Association (OCHDA) towards the development on a Trust Port following consultation between the Chair and the Executive Director with responsibility for Roads and Infrastructure. The meeting is still to be arranged.

Question 10: The Harbour Board did not identify the 'stakeholders' to be included in the meeting; whom does the Council consider it is competent to identify as

relevant stakeholders in this discussion over the proposed Memorandum of Understanding between OCHDA and the Council?

Response: The Chair of the Harbour Board and the Executive Director will consult with each other regarding the appropriate attendees at this meeting. We would hope that all infrastructure providers/operators, and users be represented as stakeholders.

Response from Committee

The Chair confirmed that in relation to the stakeholder meeting it was her understanding that those in attendance would be Harbour Board Members, Oban, Lorn and the Isles Area Committee Members, council officers and representatives from OCHDA.

Councillor Roderick McCuish requested that a meeting with all stakeholders take place in the next two weeks as a matter of urgency so that Area Committee Members can become more informed about the situation. Councillor Andrew Vennard, in his role as Vice-Chair of the Harbour Board, supported this proposal.

The Project Manager confirmed that there was ongoing sets of meetings ensuring engagement and ongoing discussions with OCHDA as well as a formal meeting to be arranged as agreed by the Harbour Board.

Questions from Duncan Martin – Oban Community Council

What is the position with the season so far with regards to the management of caravans and campervans at Ganavan and can card payment parking meters be installed instead of cash only ones?

Response from Project Manager

A Staycation Officer had been engaging with community groups and Members are updated each week regarding visitors to Argyll and Bute. Mr Duncan was invited to address any specific issues to the Project Manger directly who would also explore what options are viable for card only machines and will update Mr Duncan and Committee Members accordingly.

Councillor Mary-Jean Devon stated that the Environment, Development and Infrastructure Committee had recently agreed some changes and the Committee Manager confirmed a copy of the relevant report and decision would be forwarded to Mr Duncan for information.

Questions from Marri Malloy – Oban Community Council

What is the council's position, from an environmental health perspective, in response to people emptying their cassette toilets at the back of the public toilets and why are traffic warden not issuing tickets at Ganavan?

Response from Project Manager

The department is in the process of recruiting environmental health wardens for each administrative area. In respect of parking tickets the Project Manager would take these comments back to colleagues in Roads to look into.

Question from Alison McNab - Friends of Ganavan

In relation to the Ganavan Potential Development Area PDA 4023 in the new Local Plan would the two Area Committee members who declared an interest at the last vote on Ganavan be doing the same at the full council meeting on June 24 2021? We are not asking how you will vote but just want to know about what the numbers will be from our Area on the day.

Response from Committee

The Chair confirmed it was herself and Councillor McCuish who had to declared an interest but that particular meeting was on different aspect and area of Ganavan and she shall not be declaring interest at the Council meeting. Councillor McCuish agreed that he would have nothing to declare about the carpark and he intended to vote at the Council meeting.

Question from Ian Stevenson

The Committee Manager read out the below question on behalf of Mr Stevenson.

I would like to formally request that the subject of signage and if required a revision of the TRO for Gallanach Road prohibiting overnight parking / camping in campervans is raised. I am extremely frustrated by the delay in finding a solution to this ongoing problem.

Response from Project Manager

Mr Calder stated that he understood in relation to the passing place signs that the issue was that these signs are not prescribed within the Traffic Signs Regulations and General Directions 2016 (TSRGD) legislation and therefore would not be enforceable. It is possible to ask Scottish Ministers to approve a non-prescribed sign but even if they were minded to do so, this would then create another demand for enforcement that would not be possible.

Response from Committee

Councillor Jim Lynch stated he understood that the signs had been ordered and received and were due be installed.

Councillor McCuish stated that if the signs are not enforceable then they were not likely to solve the issues and discussion focused on other options that could be explored such as increasing council traffic warden patrols as well as working with communities to look at options for rangers to inform and welcome visitors to the area.

The Chair ruled, and the Committee agreed, to take items out of sequence in order to facilitate Officer attendance and items were discussed in the order as they appear in the minute.

5. OBAN BAY - SINGLE HARBOUR AUTHORITY - UPDATE

The Committee gave consideration to a report which provided an update on the work being done by both the Oban Bay Management Group (OBMG) and Oban Community Harbour Development Association (OCHDA) to establish a new Trust Port around the North Pier in Oban Bay.

Decision

The Oban, Lorn and the Isles Area Committee;

1. considered and noted the report; and
2. agreed that the Chair would request a meeting with the Chair and Vice-Chair of the Harbour Board, council officers and OCHDA to discuss the progress of the proposed transfer of the Council's existing powers and responsibilities in Oban Bay.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services dated June 2021, submitted)

6. AREA SCORECARD FQ4 2021/21

The Committee considered the Area Scorecard report for Financial Quarter 4 of 2020-2021 (January-March 2021) which illustrated the agreed performance measures.

Decision

The Oban, Lorn and the Isles Area Committee;

1. noted and considered the performance presented on the Scorecards and supporting commentary;
2. noted that upon receipt of the quarterly performance reports the Area Committee Members could contact either the Performance Improvement Officer or the responsible named officer with any queries; and
3. noted that work was ongoing and to respond to the Performance Improvement Officer with requests or comments regarding the layout and format of the report and scorecard.

(Reference: Report by Executive Director with responsibility for Customer Support Services dated 9 June 2021, submitted)

7. ROADS AND INFRASTRUCTURE SERVICES UPDATE

The Committee gave consideration to a report which provided an update on the recent activities of Roads and Infrastructure Services. This included information on how the Service continues to respond to covid-19 whilst focusing on delivering frontline services.

Decision

The Oban, Lorn and the Isles Area Committee;

1. considered and noted the contents of the report; and
2. expressed thanks and appreciation for all the work done by the local Roads and Amenities employees and management.

(Reference: Report by Executive Director with responsibility for Roads and Infrastructure Services dated May 2021, submitted)

8. TRAFFIC REGULATION ORDER (TRO) UPDATE

The Committee gave consideration to a report which provided an update on the progress of the Traffic Regulation Orders (TRO) process, background on the current backlog of TROs and impact of the statutory Temporary Traffic Regulation Orders (TTRO) and Traffic Notices on progression of permanent TROs.

Decision

The Oban, Lorn and the Isles Area Committee considered and noted the update on Traffic Regulation Order progress.

(Reference: Report by Executive Director with responsibility for Development and Infrastructure Services dated May 2021, submitted)

9. OBAN: A UNIVERSITY TOWN UPDATE

The Committee gave consideration to a report which provided an update on the progress made to date in the delivery of the Oban University Town project.

Decision

The Oban, Lorn and the Isles Area Committee;

1. considered the report regarding the update on Oban as a University Town; and
2. expressed appreciation to Officers in progressing the project.

(Reference: Report by Executive Director with responsibility for Development and Economic Growth dated May 2021, submitted)

10. PRIMARY SCHOOL REPORT 2020/21 - OBAN, LORN AND THE ISLES

The Committee gave consideration to a progress and statistical update report on the Primary Schools in Oban, Lorn and the Isles for the 2020/2021 session.

Decision

The Oban, Lorn and the Isles Area Committee;

1. considered the content of the report; and
2. thanked the Education Team for all the good work undertaken; and
3. thanked Kathryn Wilkie, Education Officer, for her commitment and input into Education Services over many years and wished her a long and happy retirement.

(Reference: Report by Executive Director with responsibility for Education Services dated 7 May 2021, submitted)

11. SUPPORTING COMMUNITIES FUND 2021/22

The Committee gave consideration to a report recommending the distribution of the Supporting Communities Fund (SCF) Grants for 2021/2022 for the Oban, Lorn and the Isles area.

Councillor Elaine Robertson, having declared non-financial interests in relation to applications no. 11 – Friends of Kilbride, no. 16 - Lismore Historical Society and no. 21 - Oban and District Access Panel, left the meeting and took no part in the discussion of these applications.

Councillor Sir Jamie Mcgrigor took the Chair in her absence and the Committee agreed to award the grants to the above mentioned applications as detailed below.

Councillor Robertson then returned to the meeting.

Decision

The Oban, Lorn and the Isles Area Committee agreed to award funding from the Supporting Communities Fund as follows:

Ref No	Organisation	Grant 20/21	Total Project Cost	Amount Requested	Award 2021/22
1	Ardchattan Centre	n/a	£3,500	£1,800	£1,800
2	Argyll & Lochaber RDA Carriage Driving Group	n/a	£2,500	£2,500	No Award
3	Argyll, Lomond and the Islands Energy Agency (Allenergy)	n/a	£3,700	£625	No Award
4	Artmap Argyll	n/a	£5,400	£600	£600
5	Bendoran Watersports CIC	n/a	£2,500	£2,500	£2,500
6	CHARTS	n/a	£2,447.88	£2,048	£2,048
7	Comunn Gàidhealach an Òbain (Oban Mòd Academy)	n/a	£10,565	£2,000	£1,500
8	Cùram Thiriodh	n/a	£27,340	£2,500	No Award
9	Dalavich Improvement Group (DIG)	n/a	£6,735	£2,485	No Award
10	Family Mediation Argyll & Bute	n/a	£19,500	£2,500	No Award
11	Friends of Kilbride	n/a	£9,750	£2,500	No Award
12	Girlguiding Oban	n/a	£4,550	£2,500	No Award
13	Hebridean Pursuits Outdoor Learning	n/a	£5,100	£2,500	£2,000
14	Hope to Oban	n/a	£8,700	£2,500	No Award
15	Kilchrenan Village Hall	n/a	£12,500	£2,500	No Award
16	Lismore Historical Society	n/a	£11,500	£2,500	No Award
17	Lorn and Oban Healthy Options	n/a	£224,753	£2,500	£2,500
18	MECOPP – Minority Ethnic Carers of People Project	n/a	£3,450	£1,225	£1,225
19	Mull and Iona Community Trust	£2,500	£32,390	£2,500	£905
20	North West Mull Community Woodland	n/a	£2,500	£2,500	£905

Ref No	Organisation	Grant 20/21	Total Project Cost	Amount Requested	Award 2021/22
21	Oban & District Access Panel	£1,972	£3,750	£1,500	£1,500
22	Oban Men's Shed	n/a	£1,946	£1,946	£1,946
23	Oban Winter Festival *	n/a	£2,500	£2,500	No Award
24	Ross of Mull and Iona Community Transport	£2,500	£2,500	£2,500	£2,000
25	Seil & Easdale Community Council	n/a	£1,900	£1,900	£905
26	The Community Bureau	n/a	£3,375	£1,240	£1,000
27	Tiree Community Council	n/a	£2,480	£2,480	£2,400
28	Tobermory Harbour Association	n/a	£4,355	£2,500	No Award
29	Western Isles Yacht Club	n/a	£12,487.46	£2,496.30	No Award
		Total Available			£25,734
	* Events & Festivals	Total Recommended			£25,734

(Reference: Report by Chief Executive dated 13 May 2021, submitted)

12. INTEGRATION JOINT BOARD - PERFORMANCE REPORT (MARCH 2021)

The Committee gave consideration to a report which provided an update from the from the Argyll and Bute Health and Social Care Partnership on the impact on service performance with regards to the Covid-19 pandemic and the progress made with regard to remobilising health and social care services.

Decision

The Oban, Lorn and the Isles Area Committee;

1. noted and considered the HSCP performance progress regarding remobilisation of activity in line with NHS Highland performance targets for 2020/21 agreed with Scottish Government to 70%-80% of 2019/20 activity;
2. noted and considered the extension to the reporting timescales for the Annual Performance Report and review guidance with regards to the Strategic Commissioning Plan and Integration Scheme; and
3. thanked hospital and medical staff for their support and professionalism regarding covid-19 testing and vaccination roll out.

(Reference: Report by Stephen Whiston - Head of Strategic Planning & Performance dated March 2021, submitted)

13. DRAFT OBAN, LORN AND THE ISLES AREA COMMITTEE WORKPLAN

The Draft Oban, Lorn and the Isles Area Committee Workplan, as of June 2021, was before to the Committee for noting.

Decision

The Oban, Lorn and the Isles Area Committee noted the Workplan.

(Reference: Draft Oban, Lorn and the Isles Area Committee Workplan, submitted)

**MINUTES of MEETING of OBAN COMMON GOOD FUND held in the TEAMS
on MONDAY, 23 AUGUST 2021**

Present: Councillor Elaine Robertson (Chair)

Councillor Kieron Green Councillor Sir Jamie McGrigor
Councillor Jim Lynch

Attending: Melissa Stewart, Governance Officer
Marri Malloy, Observer

1. APOLOGIES

There were no apologies received.

2. DECLARATIONS OF INTEREST

Councillor Elaine Robertson declared a non-financial interest in item 7(b) (Matters Requiring Attention of Trustees: MacDougall of Dunollie Preservation Trust) as her husband is a Director of the Trust. She remained in the meeting during this item but took no part in the discussion or decision making.

Councillor Sir Jamie McGrigor declared a non-financial interest in item 9(a) (New Applications: Argyllshire Gathering Trust) as he is a member of the Trust. He remained in the meeting but took no part in the discussion or decision making.

Marri Malloy declared a non-financial interest in item 12(a) (New Applications: C Smith/Oban Zumba Gold) as she would benefit from use of equipment should the award be made. She left the meeting and took no part in the discussion of this item of business.

3. MINUTES OF PREVIOUS MEETING - 25TH MAY 2021

The minutes of the previous meeting 25th May 2021 were approved as a correct record.

The Trustees resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraphs 6 (items 5 to 9) and 6&9 (item 10) of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

4. APPOINTMENT OF CHURCH REPRESENTATIVE

Following the resignation of Reverend Dugald Cameron as an Observer of the Oban Common Good Fund due to his moving to the Parish of Appin, discussion took place on the potential appointment of a new Church Representative.

Decision

The Trustees agreed:

1. to record their thanks to Reverend Cameron for his valued input into the work of the Trust and wished him well for his future endeavours; and

2. having been a successful arrangement, to invited the Governance Officer to contact the various churches within the town of Oban to invite them to submit nominations for the vacant position.

(Ref: Email from Reverend Dugald Cameron, submitted)

E1 5. ACTUAL INCOME AND EXPENDITURE REPORT

A financial statement detailing the current position of investment transaction for the period 1 April 2021 to 31 July 2021 was considered.

Decision

The Trustees noted the information provided.

(Ref: Financial Statement by Simmers & Co dated 31 July 2021, submitted)

E1 6. UPDATE ON OUTSTANDING COMMITMENTS

The Governance Officer spoke to her report providing the latest update regarding grant payments approved in the financial years 2019/20 and 2020/21 which remain unpaid due to the ongoing COVID pandemic.

Decision

The Trustees noted the update and agreed:

1. to extend the period for draw down of the grant award to Lorn SWRI until 31 March 2022;
2. to extend the period for draw down of the grant award to Footprint Alba until 23 November 2021;
3. that Bid4Oban be invited to submit their end of project monitoring form following the expiry of the grant offer as at 11 August 2021; and
4. to consider the other outstanding commitments highlighted within the report at item 7 (Matters Requiring Attention of Trustees).

(Ref: Report by Governance Officer dated 16th August 2021, submitted)

E1 7. MATTERS REQUIRING ATTENTION OF TRUSTEES

(a) Oban Saints FC

The Trustees gave consideration to a request from Oban Saints Football Club to amend the scope of the project due to exceptional circumstances affecting the terms of their current grant offer.

Decision

In light of the exceptional circumstances outlined by the applicants, the Trustees unanimously agreed to award a reduced grant amount of £1200 to ensure that the applicants could continue to meet their match schedules until such time as fund raising events towards the cost of a new bus could be re-commenced following the recent easing of Covid restrictions.

(Ref: Email from Secretary of Oban Saints Football Club, submitted)

Having earlier declared an interest in the following item of business, Councillor Robertson invited Councillor McGrigor to take the chair for consideration of the request by the MacDougall of Dunollie Preservation Trust.

(b) The MacDougall of Dunollie Preservation Trust

The Trustees were invited to consider a request from the MacDougall of Dunollie Preservation Trust to extend their grant offer in light of delays encountered during the ongoing pandemic.

Decision

The Trustees unanimously agreed to extend the grant award until 31 March 2022.

(Ref: Email from the MacDougall of Dunollie Preservation Trust, submitted)

Councillor Robertson resumed the role of Chair at this point for the remainder of the meeting.

(c) Oban Pipe Band

The Trustees were invited to give consideration to a request from Oban Pipe Band to extend the period for draw down of the grant funding due to restrictions on gatherings which had only recently been relaxed.

Decision

The Trustees unanimously agreed to extend the period during which the grant funding could be drawn down until 31 March 2022.

(Ref: Email from Oban Pipe Band, submitted)

E1 8. END OF PROJECT MONITORING FORMS

(a) LiveArgyll (Oban Community Sports Hub)

The Trustees considered the terms of a letter and end of project monitoring form from LiveArgyll (Oban Community Sports Hub) which highlighted issues in delivering the full project scope due to the pandemic.

Decision

The Trustees:

1. agreed to extend the period during which the grant monies could be utilised and invited the applicant to submit a further report to their meeting in March 2022.
2. confirmed that the scope of the project was to match fund 50% of the total costs of delivering the project, that the figures quoted at this stage are below the initial projected costs and as such the Trustees will consider their contribution at the meeting in March 2022.

(Ref: Letter from Oban Community Sports Hub Officer dated 30th July 2021 and Project Monitoring Form, submitted)

(b) **Oban FM**

The Trustees were invited to consider the End of Project Monitoring Form from Oban FM.

Decision

The Trustees noted the end of project report.

(Ref: End of Project Monitoring Form, submitted)

(c) **Oban Skatepark**

The Trustees were invited to consider the End of Project Monitoring Form from Oban Skatepark.

Decision

The Trustees noted the end of project report.

(Ref: End of Project Monitoring Form, submitted)

E1 9. NEW APPLICATIONS

Councillor Sir Jamie McGrigor, having previously declared in interest, took no part in the discussion or decision in respect of the following item.

(a) **Argyllshire Gathering Trust**

The Trustees were invited to consider the application submitted by the Argyllshire Gathering Trust.

Decision

It was unanimously agreed:

1. to award the group £500 which would be released upon production of their most recent approved annual accounts; and
2. that the scrutiny of the approved accounts and decision to release the funding would be delegated to the Governance Officer, in consultation with the Chair.

(Ref: Application by Argyllshire Gathering Trust, submitted)

(b) **Camanachd Association**

The Trustees were invited to consider the application submitted by the Camanachd Association.

Decision

It was unanimously agreed to make an award of £3000 towards the project.

(Ref: Application by Camanachd Association, submitted)

(c) **Oban & Ganavan Heritage**

The Trustees noted that the application had been withdrawn.

The Chair advised that she would take items 10 and 11 before item 9(d) to allow Marri to take part in the discussion on these items prior to her leaving the meeting in light of her declaration of interest.

E2 10. PROVISION OF ACCOUNTANCY SERVICES

The Governance Officer spoke to her report and invited Trustees to consider the recommendation.

Decision

The Trustees unanimously agreed the recommendation within the report.

(Ref: Report by Governance Officer dated 4 August 2021, submitted)

11. DATE OF NEXT MEETING

The Trustees agreed that their next meeting would take place on Tuesday 23rd November 2021 at 10.30am.

Marri Malloy, having previously declared an interest in the following application left the meeting at this point.

12. (a) C Smith/Oban Zumba Gold

The Trustees were invited to consider an application by C Smith, who was associated with Oban Zumba Gold but was applying as an individual applicant for funding which would benefit a number of community groups.

Decision

The Trustees agreed to award £350 to C Smith.

(Ref: Application by C Smith, submitted)

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**MINUTES of MEETING of OBAN LORN & THE ISLES COMMUNITY PLANNING GROUP held via
MICROSOFT TEAMS
on WEDNESDAY, 25 AUGUST 2021**

Present: Kevin Champion (Chair)
Councillor Elaine Robertson
Stuart McLean – Committee Manager, Argyll and Bute Council
John Sweeney - Scottish Fire and Rescue Service
Joan Best – Crossroads North Argyll
Susan MacRae – Skills Development Scotland
Carol Flett – Living Well Co-ordinator
Theresa Bain – Local Manger, University Highlands and Islands
Judith Hawcroft - North Argyll Carers Centre
Marri Malloy - Oban Community Council
Duncan Martin – Oban Community Council
Jessie McFarlane – Oban Community Council

1. WELCOME AND APOLOGIES

The Chair opened the meeting in Gaelic and welcomed everyone to the Oban, Lorn and the Isles Area Community Planning Group.

The Chair spoke to an update received from the Vice-Chair, which read as follows;

Good Evening All, I hope you are all well. I would like to apologise that I am not in attendance of tonight's meeting to say this myself, however I will be stepping down as Vice-Chair. I would like to thank you all for the support and opportunity I was given. I would like to emphasise my gratitude towards the team behind it all who were beyond helpful and supportive. I hope to see you all at future meetings as a member.

The Chair, on behalf of the Group, wished her well in her future endeavours and looked forward to welcoming her to future meetings.

Apologies for absence were intimated on behalf of:

Joan Best - Crossroads North Argyll;
Rachel Lawlor – Vice-Chair;
Eleanor MacKinnon – Rockfield Centre;
Lynn Campbell – Department of Works and Pensions;
Councillor Jim Lynch; and
PC Laura Evans – Police Scotland.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

Marri Malloy, Oban Community Council, joined the meeting during the forgoing item

3. MINUTES

(a) **Meeting of the Oban, Lorn and the Isles Community Planning Group held on**

12 May 2021

The minute of the Oban, Lorn and the Isles Area Community Planning Group meeting held on Wednesday 12 May 2021 was approved as a correct record.

Jessie MacFarlane, Oban Community Council, joined the meeting during the forgoing item

4. COMMUNITY PLANNING PARTNERSHIP MANAGEMENT COMMITTEE UPDATE

The Group considered a briefing note which provided an overview of the discussion which took place at the Community Planning Partnership Management Committee meeting on 30 June 2021.

Decision

The Oban, Lorn and the Isles Area Community Planning Group noted the briefing note.

(Reference: Briefing note by Committee Manager, dated 25 August 2021, submitted)

5. PARTNERS UPDATE

(a) Community Learning Service Update

The Group considered an update from Argyll and Bute Council's Community Learning Service which detailed its transfer to LiveArgyll, the resumption of the Health and Wellbeing Project, delivery of the Enhanced Summer Programme and the ongoing development of the Community Learning and Development Plan for 21-24.

Decision

The Oban, Lorn and the Isles Area Community Planning Group considered and noted the information provided.

(Reference: Update by Community Learning and Development Assistant, dated 25 August 2021, submitted)

(b) Scottish Fire and Rescue Service - Oban, Lorn and the Isles - Q1 2021/22

A report highlighting the Scottish Fire and Rescue Service's (SFRS) Q1 2021/22 review of local performance within Oban, Lorn and the Isles was considered by the Group.

Further to the submitted update the Group noted that SFRS were continuing to facilitate fundraising events for charities such as the Anthony Nolan Trust which included engaging with high schools to encourage pupils to become involved with the project. The Group noted this was aimed at many youth groups, not just those in an educational setting.

Discussion focused on a public consultation on Unwanted Fire Alarm Signals (UFAS) which is open until 11 October 2021 and could be accessed via the SFRS website - <https://www.firescotland.gov.uk/consultations/ufas-consultation.aspx>; and that the increase in grass fires was due to long spells of dry weather.

Mr Sweeney advised that legislation on compulsory linked fire alarms will come into force from February 2022, and that these can be installed for free by the SFRS to those household who are at risk and fit the criteria to qualify for home safety fire visits.

Decision

The Oban, Lorn and the Isles Area Community Planning Group reviewed and noted the contents of the report.

(Reference: Report by Station Commander, Scottish Fire and Rescue Service dated 25 August 2021, submitted)

(c) Islands Living Well Network (Mull and Iona, Tiree, Coll and Colonsay)

The Group considered an update from Carol Flett, The Islands Living Well Network, which included that they have chosen emotional and mental wellbeing, education, prevention and early intervention on alcohol and drugs and child poverty to be their priorities for the year.

Carol Flett advised that membership levels continue to fluctuate and Living Well were keen to make contact with anyone on Mull who would like to join and hoped that their presence on social media will help spread their message. It was noted that the Flexible Food Fund Roadshow would soon be going to Mull, Iona, Tiree, Coll and Colonsay.

Decision

The Oban, Lorn and the Isles Area Community Planning Group considered and noted the information provided.

(Reference: Update by Carol Flett, The Islands Living Well Network, dated 30 July 2021, submitted)

(d) North Argyll Carers Centre Community Planning Update

The Group gave consideration to an update from the North Argyll Carers Centre which provided detail on how they have been able to carry out a phased return to face to face support with carers at their centre on Albany Street; how they were able to offer activities for groups of young and adult carers outdoors; and how they ran a number of activities as part of Carers Week which raised awareness of carers' roles, issues and the support they can offer.

The Group noted North Argyll Carers could be contacted at their website - <https://www.northargyllcarers.org.uk/> or email info@northargyllcarers.org.uk or via telephone on 01631 564422.

Decision

The Oban, Lorn and the Isles Area Community Planning Group considered and noted the information provided.

(Reference: Update by Judith Hawcroft, North Argyll Carers Centre, dated August 2021, submitted)

(e) **Opportunity for verbal updates by Community Planning Partners** (Pages 7 - 12)

Rockfield Centre

Eleanor MacKinnon was unable to attend but provided an update in her absence which was read out by the Committee Manager as attached to the minute.

Department for Work and Pensions

Lynn Campbell was unable to attend but provided an update in her absence which was read out by the Committee Manager as attached to the minute.

Skills Development Scotland

Susan MacRae advised that careers advisors were back in schools and at the centre in Oban and that officers are working to identify the next cohort of leavers and that a report on their destinations would be submitted to the next meeting. The Group noted that there will be virtual events held by the Scottish Education Exhibitions which were free sessions aimed at all prospective higher education students.

University Highland and Islands (UHI)

Theresa Bain advised that Argyll College had started back for the 2021/22 session with all classes taught remotely other than practical courses, which would be reviewed during the October break.

The Group noted that there was an excellent advertising campaign on certain channels and passed on their compliments to the marketing team at UHI.

There was lengthy discussions held on the lack of accommodation options for students as well as those seeking employment in the area which was a nationwide issue. It was agreed that the housing situation would be taken up with ACHA and West Highland Housing for future discussions.

Crossroads North Argyll

Linda Duncan advised that they had been very busy with referrals with 5 in last 10 days and that they had successfully recruited two more members of staff including one based on Mull but they still required more staff, particular male care attendants.

6. CLIMATE CHANGE WORKING GROUP INVOLVEMENT OF AREA COMMUNITY PLANNING GROUPS

Consideration was given by the Group to a briefing note which provided information on the aims of the Climate Change Working Group as was formed by the CPP Management Committee and explored how Area Community Planning Groups could become more involved.

The Group noted that the Oban Fire Station had won an environmental award as the best in Scotland, and sixth across the UK for energy reduction which included the installation of 60 solar panel cells which reduced their electricity usage by 50% and allowed them to sell some energy back to the grid.

Decision

The Oban, Lorn and the Isles Area Community Planning Group;

1. discussed the information outlined in the briefing note;
2. agreed to continue consideration of relevant project/organisations that could be put forward as an addition to the ACT interactive map until the November 2021 meeting, suggesting the following in the interim;
 - a) No Plastic Straws in Oban was a school initiative which saw pupils lobby local businesses;
 - b) Refill a water bottle refill scheme app used by Argyll College - [https://www.refill.org.uk/about/#:~:text=Refill%20is%20mainly%20an%20%E2%80%98on%20the%20go%E2%80%99%20app,search%20for%20online%20retailers%20that%20offer%20home%20delivery](https://www.refill.org.uk/about/#:~:text=Refill%20is%20mainly%20an%20%E2%80%98on%20the%20go%E2%80%99%20app,search%20for%20online%20retailers%20that%20offer%20home%20delivery;);
 - c) Re-tech an organisation that supplies a large metal cabinet to place in offices to re-cycle electronic goods used by Argyll College; and
 - d) an Ardfern community initiative aimed at helping re-populate the sea bed (link to Channel 4 News item <https://www.channel4.com/news/the-argyll-community-fighting-to-save-a-small-part-of-the-ocean-one-oyster-at-a-time>);
 - e) the Moleigh Recycling Centre; and
3. agreed to continue consideration of a representative (and substitute) to represent the Oban Lone and the Isles ACPF on the Working Group until the November 2021 meeting.

(Reference: Report by Committee Manager, dated 25 August 2021, submitted)

7. DATE OF NEXT MEETING

The Group noted that the next meeting of the Oban, Lorn and the Isles Area Community Planning Group would take place at 2pm on Wednesday 10 November 2021.

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ARGYLL AND BUTE COUNCIL
**OBAN, LORN AND THE ISLES
AREA COMMITTEE**
CUSTOMER SUPPORT SERVICES
8 SEPTEMBER 2021

AREA SCORECARD FQ1 2021/22

1 Background

- 1.1 This paper presents the Area Report and Scorecard for Financial Quarter 1 2021/22 (April-June 2021) and illustrates the agreed performance measures.
- 1.2 A summary of all the measures is included at the start of the report. The summary provides an overview of the number of measures and how many are Red, Amber, Green or No Target.
- 1.3 To improve the response to performance queries, it is requested that either the Responsible Named Officer or Sonya Thomas are contacted once the Quarterly Performance Report is received with any queries. This should enable some queries being resolved or clarified prior to the Area Committee meeting, and therefore being carried forward as Actions at a subsequent meeting.
- 1.4 A short key to symbols / layout is attached. (Appendix 1).
- 1.5 An illustration of how the Business Outcomes align to the Corporate Outcomes is attached. (Appendix 2).

2 Recommendations

- 2.1 It is recommended that the Area Committee-
- a) Notes and considers the performance and supporting commentary as presented.
 - b) Upon receipt of the Quarterly Performance Report the Area Committee contact either the Responsible Named Officer or Sonya Thomas with any queries.
 - c) Note that work is ongoing and to respond to Sonya Thomas with requests or comments regarding the layout and format of the Performance Report and Scorecard.

3.0 IMPLICATIONS

3.1	Policy	None
3.2	Financial	None
3.3	Legal	None
3.4	HR	None
3.5	Fairer Scotland Duty	No impact assessment required for this report.

3.5.1	Equalities	None. If requested the Area Committee Performance Report can be supplied in a different format.
3.5.2	Socio-economic Duty	None
3.5.3	Islands	None
3.6	Risk	None
3.7	Customer Service	None

Kirsty Flanagan, Executive Director with responsibility for Customer Support Services

**Jane Fowler
Head of Customer Support Services**

For further information, please contact:

Sonya Thomas

Organisation Development Officer - Performance and Improvement

Customer Support Services

01546 604454

Appendix 1: Key to symbols

Appendix 2: Illustration to Business Outcomes to Corporate Outcomes

Appendix 3: FQ1 2021/22 Word Report in pdf format

Appendix 4: FQ1 2021/22 OLI Scorecard

PERFORMANCE REPORTS – KEYS TO SYMBOLS

WORD REPORT

STATUS SYMBOL

- This is colour coded and indicates if the performance is good – Green; or off track – Red

TREND ARROW

- This indicates the trend of the performance between the last two periods

NAME IN BRACKETS (StreetScene)

- This indicates not only where in Pyramid you can find the data but also what team in the council deals with this element of performance

GREY SUCCESS MEASURE

- This indicates that the performance measure is a council-wide one

WHITE SUCCESS MEASURE

- This indicates that the performance measure is a local area one

ON GRAPHS IN PYRAMID

GREEN

- Performance is positively within desired parameters / meeting target / positively exceeding target

RED

- Performance is negatively out-with desired parameters / not meeting target / negatively exceeding target

KEY

- There is a key / explanation to each graph indicating Target / Actual / Benchmark alongside each graph

THE SCORECARD

- This is a plain summary of the success measures
- It mirrors the word report – BUT without commentary / names / teams
- It is simply a picture

Joint Over-arching Vision	Argyll and Bute's Economic Success is built on a growing population						
Council Mission	Making Argyll and Bute a place people choose to Live, Learn, Work and do Business						
	Choose Argyll, Love Argyll						
	A Place people choose to Live			A Place people choose to Learn	A Place people choose to Work and Do Business		Getting It Right
Corporate Outcomes	People live active healthier and independent lives	People will live in safer and stronger communities	Children and young people have the best possible start	Education, Skills and training maximise opportunities for all	Our economy is diverse and thriving	We have an infrastructure that supports sustainable growth	
Business Outcomes	BO101 We Ensure Information And Support Is Available For Everyone.	BO104 Our Communities Are Protected And Supported.	BO106 Our Looked After Young People Are Supported By Effective Corporate Parenting.	BO108 All Our Children And Young People Are Supported To Realise Their Potential.	BO110 We Support Businesses, Employment And Development Opportunities.	BO113 Our Infrastructure Is Safe And Fit For The Future.	BO115 We Are Efficient And Cost Effective.
	BO102 We Provide Support, Prevention And Opportunities To Help People Make Better Lifestyle Choices.	BO105 Our Natural And Built Environment Is Protected And Respected.	BO107 The Support And Lifestyle Needs Of Our Children, Young People, And Their Families Are Met.	BO109 All Our Adults Are Supported To Realise Their Potential.	BO111 We Influence And Engage With Businesses and Policy Makers.	BO114 Our Communities Are Cleaner And Greener.	BO116 We Engage And Work With Our Customers, Staff And Partners.
	BO103 We Enable A Choice Of Suitable Housing Options.				BO112 Argyll & Bute Is Promoted To Everyone.		BO117 We Encourage Creativity And Innovation To Ensure Our Workforce Is Fit For The Future.
CROSS-CUTTING	Socio-Economic Duty, Equalities, Gaelic						
OUR VALUES	<p style="text-align: center;">Caring, Committed, Collaborative & Creative Cùramach, Dealasach, Cruthachail agus Com-pàirteach</p>						

OBAN, LORN & THE ISLES FQ1 2021/22 OVERALL PERFORMANCE SUMMARY

The table below presents a summary of all of the success measures in the scorecard.
They show the performance against targets and the trend against the previous quarter's performance.
Measures with 'no trend data' are the cumulative car parking income measures.

SUMMARY OF PERFORMANCE AGAINST TARGETS	FQ4 2020/21	FQ1 2021/22	
	10	12	GREEN
	12	10	RED
	8	8	NO TARGET
	30	30	TOTAL

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Corporate Outcome No 1 - People live active, healthier and independent lives								
Number of affordable social sector new builds - OL&I (Housing Services)	●	↑	0	0	42	42	Allan Brandie	FQ1 2021/22 OLI During quarter 1 there were 58 completions. Bute and Cowal - 6 which included 2 wheelchair accessible units Helensburgh and Lomond - 10 units Oban, Lorn and the Isles - 42 units which included 2 wheelchair accessible units Mid Argyll. Kintyre and Islay - 0 The annual Strategic Housing investment Plan (SHIP) targets are: Bute and Cowal - 9 Helensburgh and Lomond - 10 Oban, Lorn and the Isles - 302 Mid Argyll, Kintyre and Islay - 42 The annual targets for 2021/22 is 363 completions.
								FQ4 2020/21 OLI The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects. During Q3 there were 20 units at Tighnabruich completed which were not included in Q3 Pyramid figures as handover was not confirmed until January 21 and have therefore been included in Q4. Most developments are starting to get back on track but unfortunately, the latest lockdown measures have had further implications for delivery of the programme and has affected the annual output targets for 2020/21, with completions due in Q4 slipping into 2021/22. The LHS/SHIP annual target of 110 completions therefore has not been achieved this year, with only 48 units in total being delivered. However, the major project at Dunbeg is due to deliver a significant initial phase of new build units in April/May 2021 which will compensate for the reduction in outputs in 2020/21. Completions during 20/21: Bute and Cowal – 26 units Helensburgh and Lomond – 0 units Oban, Lorn and Isles – 22 units Mid-Argyll, Kintyre and Islay – 0 units.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
DEG103_01-Number of new affordable homes completed per annum. (Housing Services)	●	↑↑	20	20	54	54	Allan Brandie	FQ1 2021/22 A&B During quarter 1 there were 58 completions. Bute and Cowal - 6 which included 2 wheelchair accessible units Helensburgh and Lomond - 10 units Oban, Lorn and the Isles - 42 units which included 2 wheelchair accessible units Mid Argyll. Kintyre and Islay - 0 The annual Strategic Housing investment Plan (SHIP) targets are: Bute and Cowal - 9 Helensburgh and Lomond - 10 Oban, Lorn and the Isles - 302 Mid Argyll, Kintyre and Islay - 42 The annual targets for 2021/22 is 363 completions.
								FQ4 2020/21 A&B The impact of Covid-related restrictions on on-site working, staff travel & materials transport, and constraints on supply chains generally, has led to slippage with the majority of SHIP projects. During Q3 there were 20 units at Tighnabruich completed which were not included in Q3 Pyramid figures as handover was not confirmed until January 21 and have therefore been included in Q4. Most developments are starting to get back on track but unfortunately, the latest lockdown measures have had further implications for delivery of the programme and has affected the annual output targets for 2020/21, with completions due in Q4 slipping into 2021/22. The LHS/SHIP annual target of 110 completions therefore has not been achieved this year, with only 48 units in total being delivered. However, the major project at Dunbeg is due to deliver a significant initial phase of new build units in April/May 2021 which will compensate for the reduction in outputs in 2020/21. Completions during 20/21: Bute and Cowal – 26 units Helensburgh and Lomond – 0 units Oban, Lorn and Isles – 22 units Mid-Argyll, Kintyre and Islay – 0 units.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Corporate Outcome No.2 - People live in safer and stronger communities								
OLI - Number of Parking Penalty Notices Issued (Streetscene OL&I)		↑	No Target	5	No Target	209	Hugh O'Neill	FQ1 2021/22 OLI Visitor levels higher but not pre-Covid levels.
								FQ4 2020/21 OLI Quiet due to Covid restrictions.
A&B - Number of Parking Penalty Notices Issued (StreetScene)		↑	No Target	462	No Target	1,915	Hugh O'Neill	FQ1 2021/22 A&B Lomondside busy with victors, other areas not at pre-Covid levels.
								FQ4 2020/21 A&B Area quite in general with the exception of Lomondside where visitors were ignoring Covid restrictions to visit.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Car Parking income to date - OL&I (Streetscene OL&I)	●	↓	£583,586	£264,726	£90,855	£12,236	Hugh O'Neill	FQ1 2021/22 OLI Some income arising from card payments is still to be allocated to the area totals, however, these won't be accounted for until FQ2 due to the billing process (card payments are taken by a third party and credited to the Council on a monthly basis). Officer observations are that within OLI Oban is busy at the weekends but otherwise generally quiet for the time of year.
								FQ4 2020/21 OLI Although there has been a slight increase in the level of car parking income received in FQ4, the on-going impact of Covid and its associated restrictions has resulted in the continuation of a significant under recover of the car parking income budget.
<i>Corran No1, Oban</i>				£0		£0	Income collected each FQ.	
<i>Craignure, Mull</i>				£11		£0		
<i>North Pier, Oban</i>				£2,191		£1,029		
<i>Corran No2, Oban</i>				£142		£41		
<i>Longsdale, Oban</i>				£0		£0		
<i>Non-Trunk, Oban</i>				£15,003		£7,194		
<i>Lochavullin, Oban</i>				£323		£66		
<i>Gananvan, Oban</i>				£581		£4,058		
<i>Trunk, Oban</i>				£2,955		£0		
<i>Albany Street, Oban</i>				£412		£119		
<i>Fionnphort, Mull</i>				£35		£0		
<i>Oban</i>				-£25		-£828		
<i>Tweeddale Street, Oban</i>				£1,807		£270		
<i>Market Street, Oban</i>				£528		£286		
<i>Esplanade, Oban</i>				£4		£0		
<i>Non Charging - OLI</i>				£0		£0		
Car Parking income to date - A&B (StreetScene)	●	↓	£1,002,075	£491,197	£194,703	£65,535	Hugh O'Neill	FQ1 2021/22 A&B While FQ1 is showing an under recovery of £129,168, it should be noted that there are additional card payments amounting to £78,131.85 arising from June. The card payments are made through a third party and credited to the Council on a monthly basis; this does mean, however, that the income from the last full month of each quarter is paid in the following financial quarter. Notwithstanding this, there is still an under recovery for FQ1 which may be an impact of the ongoing Covid restrictions into the start of this financial year. The following is based on Officer observations per area: B&C – car parks remain quiet, even within the free to use car parks. H&L - Arrochar and Luss are busy most of the time. Helensburgh busier on sunny days MAKI - Inveraray is busy at weekends, quiet otherwise OLI - Oban is busy at the weekends.
								FQ4 2020/21 A&B Although there has been a slight increase in the level of car parking income received in FQ4, the on-going impact of Covid and its associated restrictions has resulted in the continuation of a significant under recover of the car parking income budget.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Dog fouling - total number of complaints OL&I (Streetscene OL&I)	●	↑↑	12	15	12	7	Tom Murphy	FQ1 2021/22 OLI The number of dog fouling complaints for the FQ1 has halved from the last quarter, with only 7 complaints. The Warden Service will continue to keep a high level focus on this area and hope to further reduce the number of complaints.
								FQ4 2020/21 OLI Unfortunately the number of complaints received for the OLI area in the FQ4 has more than doubled. The Warden Service continues to carry out patrols and be as visible as possible as the service are aware of the public's perception of this issue.
Dog fouling - total number of complaints A&B (StreetScene)	●	↑↑	78	96	78	72	Tom Murphy	FQ1 2021/22 A&B The number of dog fouling complaints remains high this quarter, this is disappointing. It is hoped we will see an improvement in this next quarter as the Warden Service will continue to monitor this and engage with all parties in an attempt to deal with this problem. The warden service remains committed to dealing with irresponsible dog owners. The catching of a person committing an offence is very difficult and the majority of complainants either wish to remain anonymous or decline to give a statement. However, wherever possible the wardens engage with an irresponsible dog owner with the view to explain and educate on the issues caused by dog fouling.
								FQ4 2020/21 A&B The number of dog fouling complaints has almost doubled for the months of January, February and March, this is disappointing and the Warden Service will continue to monitor this and engage with all parties in an attempt to deal with this problem in the hope that we will see the numbers reduce in the next quarter.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
LEAMS [Local Environment Audit and Management System] - OL&I Lorn (Cleanliness Monitoring Systems) MONTHLY DATA COMBINED TO SHOW QUARTERLY AVERAGE	●	↑↑	73	82	73	84	Tom Murphy	FQ1 2021/22 OLI Lorn The Lorn area again this quarter is showing a high level of street cleanliness, performance levels show April 80, May 84 and June 88, this is an excellent level of service that will hopefully be sustained into the next quarter.
								FQ4 2020/21 OLI Lorn The Lorn area is showing a very good level of street cleanliness again this quarter with January 84, February 82 and March 79, again exceeding both the National standard and benchmark figure
LEAMS [Local Environment Audit and Management System] - OL&I Mull (Cleanliness Monitoring Systems) MONTHLY DATA COMBINED TO SHOW QUARTERLY AVERAGE	●	⇒	73	80	73	80	Tom Murphy	FQ1 2021/22 OLI Mull The level of street cleanliness on the Isle of Mull has stayed steady this month with performance figures of April 81, May 75 and June 83, this is a good level of service.
								FQ4 2020/21 OLI Mull The level of street cleanliness for the FQ4 period for the Isle of Mull was again very good this month, January 73, February 82 and March 84.
LEAMS [Local Environment Audit and Management System] - Argyll and Bute monthly average (Cleanliness Monitoring Systems) MONTHLY DATA COMBINED TO SHOW QUARTERLY AVERAGE	●	⇒	73	81	73	81	Tom Murphy	FQ1 2021/22 A&B The level of street cleanliness across the area remains at a very high standard, exceeding both the National Standard and Benchmark Figure. The service uses the annual report from Keep Scotland Beautiful and monthly inspections to assess the data and make appropriate alterations to work schedules to ensure that the level of performance is maintained.
								FQ4 2020/21 A&B Delivery of street cleanliness operations is monitored through the Keep Scotland Beautiful LEAMS programme. The department continues to deliver to a high standard, exceeding the national target of 67% and regularly meeting the Council's target of 73%.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Corporate Outcome No.3 - Children and young people have the best possible start								
No Area Committee Measures to report on for Corporate Outcome 3.								
Corporate Outcome No.4 - Education, skills and training maximises opportunities for all								
OLI-Maintain the percentage of 16-19 year olds participating in education, training or employment (Youth Services)	●	↓	94.00%	96.70%	94.00%	95.92%	Simon Easton	FQ1 2021/22 OLI There has been a slight decrease between FQ4 2020/21 and FQ1 2021/22.
								FQ4 2020/21 OLI The Annual Participation Measure is collated and reported on once a year, normally September. Since April 2021 SDS has begun reporting on 16 to 19 year old's on a monthly basis and this information will be included in FQ1 21-22.
EDU107_13-Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment (Youth Services)	●	↓	94.00%	95.22%	94.00%	94.58%	Simon Easton	FQ1 2021/22 A&B The Annual Participation Measure is collated and reported on once a year, normally September. Since April 2021 SDS has begun reporting on 16 to 19 year olds on a monthly basis.
								FQ4 2020/21 A&B The Annual Participation Measure is collated and reported on once a year, normally September. Since April 2021 SDS has begun reporting on 16 to 19 year old's on a monthly basis and this information will be included in FQ1 21-22.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Corporate Outcome No.5 - The economy is diverse and thriving								
% of Pre-Application enquiries processed within 20 working days - OL&I (Planning Applications)	●	↑	75.0%	56.1%	75.0%	73.3%	Peter Bain	FQ1 2021/22 OLI Performance has significantly improved in FQ1 but remains below target as officers prioritise statutory applications. The cause is principally attributable to the team carrying a vacancy throughout the quarter along with a longer term absence further reducing professional staffing capacity.
								FQ4 2020/21 OLI Performance has improved in FQ4 but remains significantly below target as officers prioritise statutory applications. The cause is principally attributable to the team carrying a vacancy throughout the quarter along with a longer term absence further reducing professional staffing capacity.
% of Pre-application enquiries processed within 20 working days - A&B (Planning Applications)	●	↓	75.0%	68.9%	75.0%	66.7%	Peter Bain	FQ1 2021/22 A&B FQ1 has seen a slight downturn on FQ4 but still slightly below target as the team prioritises the processing of planning applications during the Covid pandemic; performance has also been impacted during FQ1 by two vacancies, and long term absence.
								FQ4 2020/21 A&B FQ4 has seen an improvement on FQ3 but still slightly below target as the team prioritises the processing of planning applications during the Covid pandemic.
Householder Planning Apps: Ave no of Weeks to Determine - OL&I (Planning Applications)	●	↑	8.0 Wks	8.8 Wks	8.0 Wks	8.5 Wks	Peter Bain	FQ1 2021/22 OLI Performance in FQ1 improved to 8.5 weeks when compared to FQ4 at 8.8 weeks, in what are difficult operational circumstances. In addition to workflow issues arising from Covid, the OLI team has operated with one vacancy and one long term absence during FQ1 - it is hoped that this position will improve during FQ2.
								FQ4 2020/21 OLI Performance slipped during FQ4 and at 8.8 was slightly above the target of 8 weeks. The OLI teams is however undermanned with one professional vacancy and one longer term absence affecting capacity during FQ4. Recruitment is underway.
Householder Planning Apps: Ave no of Weeks to Determine - ABC (Planning Applications)	●	⇒	8.0 Wks	9.1 Wks	8.0 Wks	9.1 Wks	Peter Bain	FQ1 2021/22 A&B The team are working through the backlog of planning applications caused by the extreme changes to working practices earlier in the year. Set against this backdrop, the improvement in performance from 10.0 weeks in the previous quarter to 9.1 weeks has been maintained during FQ1 despite the ongoing operational difficulties of delivering the Planning Service with the restrictions brought about by the pandemic.
								FQ4 2020/21 A&B The team are working through the backlog of planning applications caused by the extreme changes to working practices earlier in the year. Set against this backdrop, the improvement in performance from 10.0 weeks in the previous quarter to 9.1 weeks in FQ4 is pleasing given the ongoing operational difficulties of delivering the Planning Service with the restrictions brought about by the pandemic.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Corporate Outcome No.6 - We have infrastructure that supports sustainable growth								
Street lighting - OL&I percentage of faults repaired within 10 days (Street Lighting - Maintenance)	●	↓	75%	32%	75%	13%	Hugh O'Neill	FQ1 2021/22 OLI We have identified a further issue with the Asset Management system (LMS) which does not calculate the dark lamp reports in line with quarterly performance on Pyramid. We have manually checked this over the individual months of the first quarter of 2021/22 which shows April 51.2%, May 52.2% and June at 25%. Further analysis of June's poor performance has revealed that several jobs were completed on time, however had not been marked up on the asset system by staff within the allotted timescales. Therefore adjusting this means June compliance is 56.2%. Tallying all three for the quarter give a compliance of 53.2%. Whilst still below the compliance rate we have again improved month on month this year. We have now recruited an electrician in the Helensburgh area which should improve repair timescales and take pressure off Dunoon and Lochgilphead based resources.
								FQ4 2020/21 OLI Material supply issues, continue to hamper efficient operations, partly due to Covid furlough and Brexit related import controls, on electrical equipment. The Lochgilphead based Electrician was able to increase the rate of Mainland repairs, once some material deliveries were received. The logistics of reacting to faults in remote districts, including islands, means that it is uneconomic to travel long distances for individual faults. The logistics of arranging travel and accommodation on Mull, delayed the completion of a package of works here, until later in the quarter. The grouping of faults by area, in daily or weekly work packages, can result in the under achievement of the target response time. Some faults, were not able to be assessed and re-categorised within the timescale by the one Dunoon based SL Inspector, where longer term issues prevented repairs. We continue to work with Power Supply providers, to re-connect power to dark sections, when their resources are made available to the Council.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
RIS113_05-The percentage of street lighting fault repairs are completed within 10 working days (Street Lighting - Maintenance)	●	↑↑	75%	40%	75%	46%	Hugh O'Neill	FQ1 2021/22 A&B Whilst the performance in FQ1 is an improvement from FQ4 the service acknowledges that performance is still below target and is continuing to work with the action plan that was implemented to improve performance. The service has introduced a Street Lighting Service Disruption page onto our Website and identified an issue with the Asset Management system (LMS) which does not automatically provide updates to customers reporting faults on our street lighting Network. We have been working with staff in the contact centre and RIS Administration to pick up updates from LMS and add these to Oracle to ensure better updates are being received. The team are holding regular Network and Operational Meetings to provide staff with support and highlight areas for improvement, this is being managed with a set of actions in the improvement plan. The team have now recruited an electrician in the Helensburgh area which should improve repair timescales.
								FQ4 2020/21 A&B The action plan to identify and process requests for service is starting to show a slight improvement in Dark Lamp response times. There is however still the overarching issue of the geographical spread of faults in the system and the related isolated and reduced level of physical resources to deliver the service. At present there remains one Electrician based in Dunoon covering mainly Eastern districts and one in Lochgilphead covering mainly Western and Island districts. Whilst the figures for the last quarter show an improvement this is still below target as travel and other weather related restrictions hampered the completion of most repairs within the target timescales. The turnover of fault repairs has however improved. The Operations Team are actively pursuing the appointment of a third Electrician based in Helensburgh, to give a more responsive service to this "third" of the Street lighting inventory. The interview process is planned for Late April / Early May.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Total number of Complaints regarding Waste Collection - OL&I Lorn (Streetscene OL&I)		↑	No Target	6	No Target	0	Tom Murphy	FQ1 2021/22 OLI Lorn There were no waste collection complaints for Lorn for the FQ1 period, this is an excellent level of service when you take into account the scale of the operation in Lorn.
								FQ4 2020/21 OLI Lorn There were 6 waste collection complaints received for the Lorn area for the FQ4 quarter, although this has increased from the last quarter it is still a good level of service taking into account the scale of the operation in the Oban and Lorn area.
Total number of Complaints regarding Waste Collection - OL&I Mull (Streetscene OL&I)		⇒	No Target	0	No Target	0	Tom Murphy	FQ1 2021/22 OLI Mull Again this quarter there have been no waste collection complaints for the Isle of Mull, this is an excellent service given the number of domestic and commercial properties serviced.
								FQ4 2020/21 OLI Mull Again this quarter there have been no waste collection complaints received for the Isle of Mull, therefore no complaints have been received at all this year. This level of performance is exceptional given the large number of properties that are service in relation to both domestic and commercial uplifts.
Total number of Complaints regarding Waste Collection - A&B (StreetScene)		↑	No Target	15	No Target	0	Tom Murphy	FQ1 2021/22 A&B There were no waste collection complaints received in relation to the service across the whole of the district for the FQ1 period. The is an excellent level of service given the number of properties serviced. While carrying out these duties safe working practices relating to Covid remain in place.
								FQ4 2020/21 A&B The number of waste collection complaints has risen this quarter, however given the inclement weather and breakdowns this service is still good. In general all collections were carried out, some may have been a few days late. Information regarding delayed uplifts was posted on the Council's web page to inform the public.

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
RIS114_01-The percentage of waste that is recycled, composted or recovered (Waste Management Performance)	●	↓	45.0%	49.3%	45.0%	46.6%	John Blake	FQ1 2021/22 A&B 46.6% recycling, composting and recovery (35.0% recycling/composting plus 11.6% recovery). FQ1 percentages in this quarter at more normal levels compared to April-June 2020 when council kerbside recycling services suspended and recycling/civic amenity sites were closed during the early months of Pandemic.
								FQ4 2020/21 A&B 49.3% recycling, composting and recovery (37.1% recycling/composting plus 12.2% recovery). Recycling percentages overall in Q4 are similar to pre-Covid rates and have returned well since kerbside recycling was suspended during early months of pandemic. Full year figure for recycling and recovery at 45.1% (29.4% recycling/composting plus 15.7% recovery).
Shanks - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	50.9%	No Target	45.5%	John Blake	FQ1 2021/22 Waste PPP Area 45.5% recycling, composting and recovery (30.2% recycling/composting plus 15.3% recovery). FQ1 percentages in this quarter at more normal levels compared to April-June 2020 when council kerbside recycling services suspended and recycling/civic amenity sites were closed during the early months of Pandemic.
								FQ4 2020/21 Waste PPP Area 50.9% recycling, composting and recovery (37.1% recycling/composting plus 12.2% recovery). Recycling levels have returned well since kerbside recycling was suspended during early months of the pandemic. Full year - 47.4% recycling and recovery (26.1% recycling/composting plus 21.3% recovery).
Islands - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↓	No Target	34.4%	No Target	33.8%	John Blake	FQ1 2021/22 Islands 33.8% recycling, composting and recovery (32.3% recycling/composting plus 1.5% recovery). FQ1 percentages in this quarter at more normal levels compared to April-June 2020 when council kerbside recycling services suspended and recycling/civic amenity sites were closed during the early months of Pandemic.
								FQ4 2020/21 Islands 34.4% recycling and recovery (32.6% recycling/composting plus 1.8% recovery). Waste arisings much lower in this quarter due to lack of visitors as a result of lockdown. Full year - 33% recycling and recovery (30.3% recycling/composting plus 2.7% recovery).
H&L - Percentage of Waste Recycled, Composted & Recovered (Waste Management Performance)		↑	No Target	50.3%	No Target	52.0%	John Blake	FQ1 2021/22 H&L 52.0% recycling ,composting and recovery (44.0% recycling/composting plus 8.0% recovery). FQ1 percentages in this quarter at more normal levels compared to April-June 2020 when council kerbside recycling services suspended and recycling/civic amenity sites were closed during the early months of Pandemic.
								FQ4 2020/21 H&L 50.3% recycling ,composting and recovery (42.1% recycling/composting plus 8.1% recovery) . Recycling rates have now returned to more normal levels after kerbside recycling was suspended during early months of the pandemic. Full year - 44.4% recycling and recovery (35.3% recycling/composting plus 9.2% recovery).

OLI Area Scorecard FQ1 2021/22

Performance element	Status	Performance Trend	Target FQ4	Actual FQ4	Target FQ1	Actual FQ1	Owner	Comments
Making It Happen								
OL&I Teacher Absence (Education Other Attendance)	●	↓	1.50 days	0.55 days	1.50 days	0.61 days	Simon Easton	FQ1 2021/22 OLI Last year absence levels were unusually low due to the pandemic and therefore an increase was expected in comparison with the same quarter last year. However, OLI Teacher absence is the only area to buck this trend and has actually decreased.
								FQ4 2020/21 OLI Teacher absence in OLI has significantly reduce (by 2 work days lost) on the same quarter last year.
A&B Teacher Absence (HR1 - Sickness absence ABC)	●	↓	1.50 days	1.15 days	1.50 days	1.36 days	Simon Easton	FQ1 2021/22 A&B Last year absence levels were unusually low due to the pandemic and therefore an increase was expected in comparison with the same quarter last year.
								FQ4 2020/21 A&B Teacher absence has reduced significantly (by over 1 work day lost per FTE) on the same quarter last year.
OLI LGE Only (HR1 - Sickness absence ABC)	●	↓	2.36 days	2.61 days	2.36 days	3.00 days	Carolyn McAlpine	FQ1 2021/22 OLI Last year absence levels were unusually low due to the pandemic and therefore an increase was expected in comparison with the same quarter last year.
								FQ4 2020/21 OLI The number of work days lost for LGE staff has risen against the same quarter last year. Stress accounts for the largest number of work days lost.
A&B LGE Staff Summary - Combined Office & Non Office (HR1 - Sickness absence ABC)	●	↓	2.36 days	2.82 days	2.36 days	3.32 days	Carolyn McAlpine	FQ1 2021/22 A&B Last year absence levels were unusually low due to the pandemic and therefore an increase was expected in comparison with the same quarter last year.
								FQ4 2020/21 A&B Work days lost this quarter remains the same as it did in the same quarter last year.


OLI Area Scorecard 2020-21
 FQ1 21/22

'Making Argyll and Bute a place people choose to live, learn, work and do business'
Corporate Outcome - People live in safer and stronger communities

 Car Parking income to date - OL&I
 Actual £ 12,236 **R**
 Target £ 90,855 **D**

 Car Parking income to date - A&B
 Actual £ 65,535 **R**
 Target £ 194,703 **D**

 OLI - Number of Parking Penalty Notices Issued
 Actual 209 **U**

 A&B - Number of Parking Penalty Notices Issued
 Actual 1,915 **U**

 Dog fouling - total number of complaints OL&I
 Actual 7 **U**

 Dog fouling - total number of complaints A&B - QUARTERLY
 Actual 72 **G**
 Target 78 **U**

 LEAMS [Local Environment Audit and Management System] - OL&I Lorn
 Actual 84 **G**
 Target 73 **U**

 LEAMS [Local Environment Audit and Management System] - Argyll and Bute monthly average
 Actual 81 **G**
 Target 73 **U**

 LEAMS [Local Environment Audit and Management System] - OL&I Mull
 Actual 80 **G**
 Target 73 **U**
Corporate Outcome - The economy is diverse and thriving

 Householder Planning Apps: Ave no of Weeks to Determine - OL&I
 Actual 8.5 Wks **R**
 Target 8.0 Wks **U**
 Benchmark 9.1 Wks

 Householder Planning Apps: Ave no of Weeks to Determine - ABC
 Actual 9.1 Wks **R**
 Target 8.0 Wks **U**
 Benchmark 8.1 Wks

 % of Pre-Application enquiries processed within 20 working days - OL&I
 Actual 73.3 % **R**
 Target 75.0 % **U**
 Benchmark 66.7 %

 % of Pre-application enquiries processed within 20 working days - A&B
 Actual 66.7 % **R**
 Target 75.0 % **D**
Making It Happen

 OL&I Teacher Absence
 Actual 0.61 Days **G**
 Target 1.50 Days **D**

 A&B Teacher Absence
 Actual 1.36 Days **G**
 Target 1.50 Days **D**

 OLI LGE Only
 Actual 3.00 Days **R**
 Target 2.36 Days **D**

 A&B LGE Staff Summary - Combined Office & Non Office
 Actual 3.32 Days **R**
 Target 2.36 Days **D**
Corporate Outcome - People live active, healthier and independent lives

 Number of affordable social sector new builds - OL&I
 Actual 42 **G**
 Target 42 **U**

 Number of new affordable homes completed per annum.
 Actual 54 **G**
 Target 54 **U**
 Benchmark 75 **D**
Corporate Outcome - Education, skills and training maximises opportunities for all

 OLI-Maintain the percentage of 16-19 year olds participating in education, training or employment
 Actual 95.92 % **G**
 Target 94.00 % **U**

 EDU107_04-Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment
 Actual 94.58 % **G**
 Target 94.00 % **D**
 Benchmark 92.60 %

Corporate Outcome - We have infrastructure that supports sustainable growth

 Street lighting - OL&I percentage of faults repaired within 10 days
 Actual 13 % **R**
 Target 75 % **D**

 RIS113_05-The percentage of street lighting fault repairs are completed within 10 working days
 Actual 46 % **R**
 Target 75 % **D**

 Total number of Complaints regarding Waste Collection - OL&I Lorn
 Actual 0 **U**

 Total number of Complaints regarding Waste Collection - A&B
 Actual 0 **U**

 Total number of Complaints regarding Waste Collection - OL&I Mull
 Actual 0 **U**

 Shanks - Percentage of Waste Recycled, Composted & Recovered
 Actual 45.5 % **D**

 Islands - Percentage of Waste Recycled, Composted & Recovered
 Actual 33.8 % **D**



 RIS114_01-The percentage of waste that is recycled, composted or recovered
 Actual 46.6 % **G**
 Target 45.0 % **D**
 Benchmark 46.7 %



 H&L - Percentage of Waste Recycled, Composted & Recovered
 Actual 52.0 % **U**

Argyll Bute COUNCIL **OLI Area Scorecard 2020-21**
FQ1 21/22

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - Education, skills and training maximises opportunities for all



OLI-Maintain the percentage of 16-19 year olds participating in education, training or employment
 Actual 95.92 % 
 Target 94.00 % 



EDU107_04-Maintain the percentage of 16-19 year olds in Argyll and Bute participating in education, training or employment
 Actual 94.58 % 
 Target 94.00 % 
 Benchmark 92.60 %

Argyll Bute COUNCIL **OLI Area Scorecard 2020-21**
FQ1 21/22

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live active, healthier and independent lives

Number of affordable social sector new builds - OL&I
 Actual 42 
 Target 42 

Number of new affordable homes completed per annum.
 Actual 54 
 Target 54 
 Benchmark 75



OLI Area Scorecard 2020-21

FQ1 21/22

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - The economy is diverse and thriving

Householder Planning Apps: Ave no of Weeks to Determine - OL&I	Actual	8.5 Wks	R
	Target	8.0 Wks	↑
	Benchmark	9.1 Wks	

Householder Planning Apps: Ave no of Weeks to Determine - ABC	Actual	9.1 Wks	R
	Target	8.0 Wks	→
	Benchmark	8.1 Wks	

% of Pre-Application enquiries processed within 20 working days - OL&I	Actual	73.3 %	R
	Target	75.0 %	↑
	Benchmark	66.7 %	

% of Pre-application enquiries processed within 20 working days - A&B	Actual	66.7 %	R
	Target	75.0 %	↓



OLI Area Scorecard 2020-21

FQ1 21/22

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - People live in safer and stronger communities

Car Parking income to date - OL&I	Actual	£ 12,236	R
	Target	£ 90,855	↓

Car Parking income to date - A&B	Actual	£ 65,535	R
	Target	£ 194,703	↓

OLI - Number of Parking Penalty Notices Issued	Actual	209	↑
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A&B - Number of Parking Penalty Notices Issued	Actual	1,915	
	Target	1,915	↑

Dog fouling - total number of complaints OL&I	Actual	7	↑
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Dog fouling - total number of complaints A&B - QUARTERLY	Actual	72	G
	Target	78	↑

LEAMS [Local Environment Audit and Management System] - OL&I Lorn	Actual	84	G
	Target	73	↑

LEAMS [Local Environment Audit and Management System] - Argyll and Bute monthly average	Actual	81	G
	Target	73	↑

LEAMS [Local Environment Audit and Management System] - OL&I Mull	Actual	80	G
	Target	73	→



OLI Area Scorecard 2020-21

FQ1 21/22

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Corporate Outcome - We have infrastructure that supports sustainable growth

Street lighting - OL&I percentage of faults repaired within 10 days
 Actual 13 % R
 Target 75 % ↓

RIS113_05-The percentage of street lighting fault repairs are completed within 10 working days
 Actual 46 % R
 Target 75 % ↑

Total number of Complaints regarding Waste Collection - OL&I Lorn
 Actual 0 ↑

Total number of Complaints regarding Waste Collection - A&B
 Actual 0 ↑

Total number of Complaints regarding Waste Collection - OL&I Mull
 Actual 0 →

Shanks - Percentage of Waste Recycled, Composted & Recovered
 Actual 45.5 % ↓

Islands - Percentage of Waste Recycled, Composted & Recovered
 Actual 33.8 % ↓

RIS114_01-The percentage of waste that is recycled, composted or recovered
 Actual 46.6 % G
 Target 45.0 % ↓
 Benchmark 46.7 %

H&L - Percentage of Waste Recycled, Composted & Recovered
 Actual 52.0 % ↑



OLI Area Scorecard 2020-21

FQ1 21/22

'Making Argyll and Bute a place people choose to live, learn, work and do business'

Making It Happen

OL&I Teacher Absence	Actual	0.61 Days	G
	Target	1.50 Days	↓

A&B Teacher Absence	Actual	1.36 Days	G
	Target	1.50 Days	↓

OLI LGE Only	Actual	3.00 Days	R
	Target	2.36 Days	↓

A&B LGE Staff Summary - Combined Office & Non Office	Actual	3.32 Days	R
	Target	2.36 Days	↓

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ARGYLL AND BUTE COUNCIL

OBAN, LORN AND THE
ISLES AREA COMMITTEE

ROADS AND INFRASTRUCTURE
SERVICES

SEPTEMBER 2021

ROADS AND INFRASTRUCTURE SERVICES UPDATE

1.0 INTRODUCTION

- 1.1 This report provides an update on Roads and Infrastructure Service activities in recent months.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Area Committee note and consider the contents of this report.

3.0 DETAIL

Response to Covid

- 3.1 Roads and Infrastructure Services have spent the last year mostly operating to pre-Covid specification/schedule and timetables taking into account Covid secure measures as appropriate. We continue to adapt these services as restrictions are eased.

Capital Roads Reconstruction Programme

- 3.2 The £10M Roads Capital Programme is well underway and updates on individual schemes can be viewed on the Council website. The programme will see 229.3km of roadway treated which is equivalent to 10.16% of the total adopted network. Whilst the programme is currently on target for completion this financial year, Members should note that we are starting to see some disruption in material supplies, for example cement supplies in many local builders merchants have been depleted due in part to demands from other large UK construction projects, the ability for some European cement production to be maintained on reported logistical challenges due mainly to limited numbers of truck drivers. In addition to this, key materials such as cement and bitumen have seen double figure percentage increases in cost which is reflected in the actual costs of works.

Bin Collections and Civic Amenity Sites

- 3.3 Bin collections continue to full schedules. As of 9 August 2021 the requirement for additional vehicles to ensure we have no more than 2 people per vehicle is no longer required. All civic amenity sites are fully open and operating well with no significant issues to note.

Waste Strategy

- 3.4 Work continues on the Council's Waste Strategy which is taking into consideration the BMW ban which comes into place at the end of 2025, the 25 year PPP contract with Renewi which ends in September 2026, the deposit Return Scheme and the Household Waste Recycling Charter. Discussions continue with civil servants from Scottish Government regarding the above and discussion continue with neighbouring local authorities with a view to maximising collaboration opportunities.

Correspondence and Information

- 3.5 There has been a vacant post within the Central Correspondence Team since May which may have caused some delays in responses to Members. This vacant post has been successfully recruited to with a new member of the team commencing on 2 August.
- 3.6 A Members Development Day has been arranged on 24 August to provide a detailed overview of the Electric Vehicle Charging Strategy which was considered by the Environment, Development and Infrastructure Committee in June.

Winter Policy Update

- 3.7 The Winter Service Policy 2021/22 is due to be considered at the September meeting of the Environment, Development and Infrastructure Committee. The current draft of the Winter Policy doesn't propose any route changes, the proposed routes being as per those delivered for the last number of years.

Operations Works Programmes

- 3.8 Cyclic operational activities such as road inspections, repairs, gully cleansing, ditching, grass and verge cutting are all largely running to schedule and being delivered with Covid secure specifications in place to ensure that both the workforce and members of the public remain safe. The operational teams have seen a small number of people requiring to self-isolate which has delayed progress in some areas. This is an area that the RIS Leadership Team are monitoring and managing on a daily basis.

School and Public Transport

- 3.9 The School Transport Team have been working closely with colleagues in Education making arrangements for pupil transport ahead of the new school term commencing in August.

- 3.10 As part of the budget process we carried out a review of public transport which has resulted in an action plan which has been considered by the Budget Working Group and a number of these are being progressed.

Bridge Inspections

- 3.11 The Infrastructure Design team continue to carry out bridge inspections to all approx 900 structures on a rolling programme across Argyll and Bute to ensure they are safe and fit for purpose. This inspection regime identifies remedial works which are programmed for delivery.

4.0 CONCLUSION

- 4.1 This report gives a general update to local members on recent Roads and Infrastructure activities.

5.0 IMPLICATIONS

- 5.1 Policy – various policies referred to within the body of the report

- 5.2 Financial – none

- 5.3 Legal – none known

- 5.4 HR – none known

- 5.5 Fairer Scotland Duty: (please refer to guidance on Hub)

- 5.5.1 Equalities - protected characteristics – none known

- 5.5.2 Socio-economic Duty – none known

- 5.5.3 Islands – none known

- 5.6. Risk – none known

- 5.7 Customer Service - none

**Executive Director with responsibility for Roads and Infrastructure Services
Kirsty Flanagan**

**Policy Lead for Roads and Infrastructure Services
Councillor Rory Colville**

July 2021

For further information contact:

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ARGYLL AND BUTE COUNCIL**OBAN, LORN AND THE ISLES
AREA COMMITTEE****ROADS AND INFRASTRUCTURE
SERVICES****8 SEPTEMBER 2021**

RECYCLING PERFORMANCE

1.0 EXECUTIVE SUMMARY

- 1.1 Argyll and Bute Council is both a waste collection and waste disposal authority.
- 1.2 Waste disposal is dealt with by 3 separate models across the council as follows:
- Island sites e.g. on Mull and Islay where landfill sites are operated directly by the council;
 - Helensburgh and Lomond area where waste is disposed of at sites outside of Argyll and Bute;
 - A 25 year (2001 – 2026) Waste PPP contract which covers the rest of Argyll and Bute.
- 1.3 Waste figures for all four administrative areas have been summarised within this report. Due to the way the reporting is carried out it is not possible to accurately break down the information on an area by area basis for all data.
- 1.4 National policy decisions, guidance and regulations e.g. relating to the Biodegradable Municipal Waste landfill ban will have a significant impact on future recycling, composting and recovery performance.
- 1.5 It is recommended that Members note and give consideration to the details as outlined in this report and the national policy drivers that will likely impact over the next few years.

ARGYLL AND BUTE COUNCIL**AREA COMMITTEE****ROADS AND INFRASTRUCTURE
SERVICES****SEPTEMBER 2021**

RECYCLING PERFORMANCE

2.0 INTRODUCTION

2.1 Argyll and Bute Council is both a waste collection and waste disposal authority. Recycling, composting and recovery (i.e. other landfill diversion) statistics are reported quarterly within the council's performance system Pyramid. Statutory returns to SEPA e.g. licensed site tonnage, landfill tax and waste data flow vary from quarterly to annual.

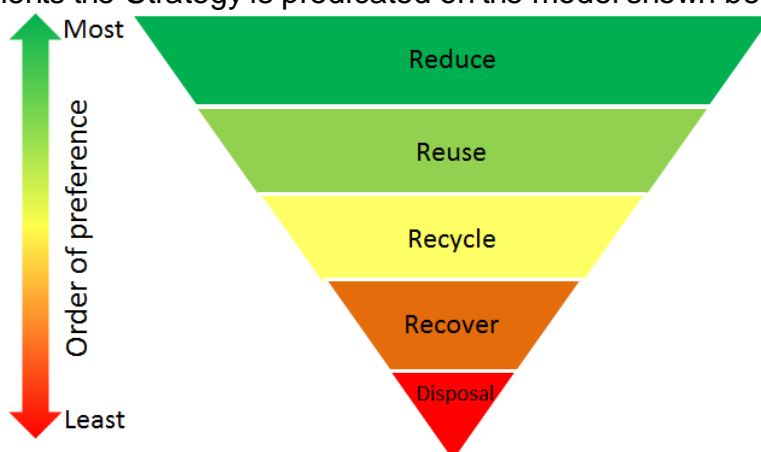
2.2 This report provides details on the council's recycling and landfill diversion performance along with national policy, targets and regulations which are likely to impact on future performance.

3.0 RECOMMENDATIONS

3.1 It is recommended that Members note and give consideration to the details as outlined within this report and the national policy drivers that will likely impact over the next few years.

4.0 DETAILS

4.1 The council's waste strategy was approved by the Environment, Development and Infrastructure Committee in September 2019. Whilst this strategy will emerge in line with government guidance, regulation legislation, and contractual requirements the Strategy is predicated on the model shown below in Figure 1.



4.2 Argyll and Bute Council operate a performance management system 'Pyramid'. Quarterly recycling/composting, recovery and landfill percentages are included – split between the Islands landfill sites, Waste Management PPP and Helensburgh/Lomond areas. These details include:

- percentage of waste recycled and composted;
- percentage of waste recovered e.g. other landfill diversion;
- combined percentage of waste recycled, composted and recovered;
- percentage of waste to landfill;
- tonnes of biodegradable municipal waste to landfill.

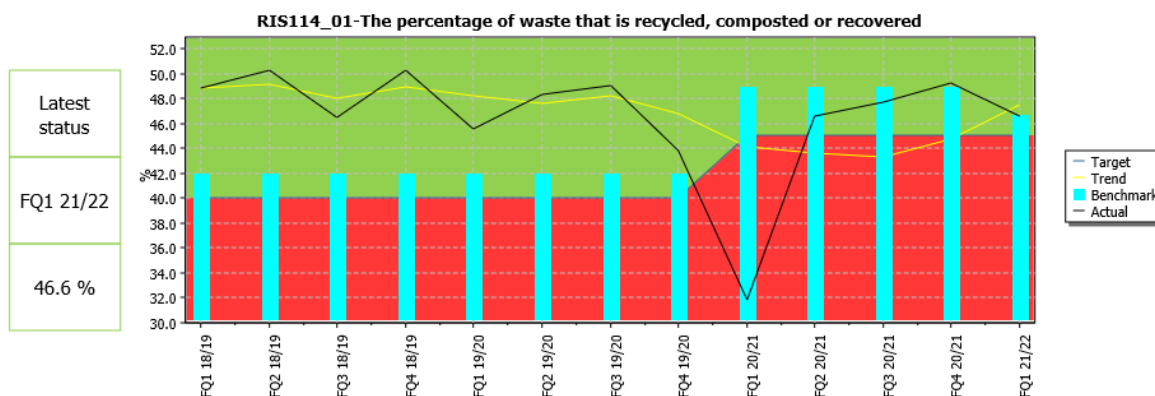
Percentages Summary of Landfill, Recycling, Composting and Recovery 2019 and 2020

		2019	2020
Argyll & Bute wide	% of waste recycled, composted and recovered	48.4%	43.7%
	% waste recycled and composted	35.4%	27.8%
	% waste recovered	13.0%	15.9%
	% waste landfilled	51.6%	56.3%
	Tonnes of biodegradable municipal waste to landfill	18,577	18,435
<hr/>			
Waste PPP	% of waste recycled, composted and recovered	46.6%	45.1%
	% waste recycled and composted	28.5%	23.6%
	% waste recovered	18.1%	21.5%
	% waste landfilled	53.4%	54.9%
<hr/>			
Helensburgh & Lomond	% of waste recycled, composted and recovered	53.0%	43.9%
	% waste recycled and composted	45.3%	34.6%
	% waste recovered	7.8%	9.3%
	% waste landfilled	47.0%	56.1%
<hr/>			
Islands	% of waste recycled, composted and recovered	44.4%	33.8%
	% waste recycled and composted	44.4%	31.7%

	% waste recovered	0.0%	2.1%
	% waste landfilled	55.6%	66.2%

4.3 Some points to note are as follows:

- There was a drop in recycling performance in 2020 due to the Council kerbside recycling services being suspended and the Recycling/Civic amenity sites being closed during the early months of the first COVID-19 lockdown.
- During the first 3 months of the pandemic, Council recycling services were minimal. Recycling/Civic amenity sites were required to close Scotland wide. Recycling/ Civic amenity sites re-opened in early June 2020 and most of Argyll and Bute Council’s kerbside recycling services re-started in late June. The council recycling performance has returned to more normal levels and it is anticipated that 2021 figures will be more in line with pre pandemic rates.
- The combined recycled, composted and recovery rate has decreased from 48.4% in 2019 to 43.7% in 2020. This is due to the aforementioned reasons which are noted above, this has therefore resulted in a sharp decline in recycling levels during the April – June 2020 quarter due to the pandemic and the fact that the Council had suspended recycling collections and moving to a fortnightly general waste collection. This is reflected in the graph below which is an extract from Pyramid.



- The recovery in the Waste PPP area is carried out by Renewi through mechanical biological treatment plants based at their waste facilities near Oban, Dunoon and Lochgilhead.
- The recovery in the Helensburgh and Lomond area is mainly carried out by Barr Environmental at their Auchencarroch waste facility near Alexandria.
- The percentage of waste recovered at Renewi and Barr mixed waste treatment facilities increased from the previous year.

- The overall percentage waste to landfill in 2020 (56.3%) was higher than 2019 (51.6%) again due to the suspension of most recycling services for circa 3 months.
- The tonnage of biodegradable waste to landfill in 2020 (i.e.18,435 tonnes) was slightly less than in 2019 (i.e.18,577 tonnes).This was mainly due to there being no tourists during the first lockdown plus most businesses were closed and tonnages dropped.
- Recycling and composting is mainly from recycling collections, bring sites and segregated wastes from Recycling/Civic amenity sites. Recovery is predominantly a moisture process loss and/or compost like output from mixed waste treatment plants operated by the council's Waste PPP partner or other waste contractors.
- SEPA published annual recycling data for local authorities focuses mainly on recycling and composting from households.

Landfill Ban

- 4.4 The Waste (Scotland) Regulations were introduced by the Scottish Government in 2012 and they included a landfill ban of biodegradable waste from 2021 .
- 4.5 The landfill ban planned for 2021 has since been rescheduled by the Scottish Government until 2025. This delay has been welcomed by the Council and gives more time for alternative solutions and funding to be sought.

Deposit Return Scheme

- 4.6 The Scottish Government in 2019 set out a planned implementation date of April 2021 for a national deposit return scheme for drinks containers including PET plastic drinks bottles, drinks cans and glass bottles. Since the COVID-19 outbreak the implementation date has been delayed until July 2022 with the possibility of a further delay until early 2023.
- 4.7 The deposit return scheme may result in an overall Scotland wide increase in recycling. However, this may see a reduction in Council recycling performance if items such as glass drinks bottles are no longer handled by Council collections. Much will depend on how the scheme is implemented by The Scottish Government through the Scheme Administrator Circularity Scotland in the coming years.

5.0 CONCLUSION

- 5.1 Steady progress has been made on recycling, composting and recovery, performance was affected during the early months of the COVID-19 pandemic. Due to the council kerbside collection services returning and recycling/civic amenity sites re-opening in June 2020, a more normal recycling level has returned. It is hoped and anticipated that 2021 recycling, composting and recovery figures will show overall landfill diversion rates similar to pre pandemic levels,

approaching close to 50%. National Policy drivers such as the ban on biodegradable waste to landfill will have significant implications for future waste treatment and landfill diversion performance.

6.0 IMPLICATIONS

- | | | |
|-----|-------------------|---|
| 6.1 | Policy | National policies and regulations will likely impact on future landfill diversion performance. The councils policy is to reduce landfill. |
| 6.2 | Financial | The 2025 ban on biodegradable waste to landfill will have financial implications. |
| 6.3 | Legal | The landfill ban (now delayed until 31 st December 2025) is a legal requirement under the Waste (Scotland) Regulations 2012. Complying with the ban will also likely result in changes to the Waste PPP contract which is due to expire in September 2026. |
| 6.4 | HR | None |
| 6.5 | Equalities | None |
| 6.6 | Risk | Risks to the council on the landfill ban are mainly financial. A national deposit scheme for drinks containers will hopefully have an overall environmental benefit, although it may impact negatively on council recycling rates. |
| 6.7 | Customer Services | None at present. |

Executive Director with Responsibility for Roads and Infrastructure Services:
Kirsty Flanagan

Head of Roads and Infrastructure Services: Jim Smith

Policy Lead: Cllr Rory Colville

For further information contact: John Blake – Fleet, Waste & Transport Manager

ARGYLL AND BUTE COUNCIL**Oban, Lorn and the Isles Area
Committee****Legal and Regulatory Support****8 September 2021**

Nomination to West Highland Housing Association Board

1.0 INTRODUCTION

- 1.1 The Oban, Lorn and the Isles Area Committee made appointments to various outside bodies and organisations at the meeting held on 14 June 2017. At this meeting Councillor Andrew Vennard was appointed to the West Highland Housing Association (WHHA) Board.
- 1.2 Councillor Vennard has advised of his resignation from this position, consequently the Area Committee is asked to nominate an elected member to the WHHA Board.

2.0 RECOMMENDATIONS

- 2.1 The Oban, Lorn and the Isles Area Committee is asked to consider nominating an Elected Member to sit on the West Highland Housing Association Board.

3.0 DETAIL

- 3.1 The Area Committee made appointments to various outside bodies and organisations at the meeting held on 14 June 2017. At this meeting Councillor Andrew Vennard was appointed to the WHHA Board.
- 3.2 Councillor Vennard has subsequently advised of his resignation as a representative on the WHHA Board.
- 3.2 Nominations made to outside organisations will normally be until the next Local Government Elections scheduled for May 2022. While the Elected Member is nominated by the Area Committee the appointment will be made subject to WHHA's own internal processes.

4.0 CONCLUSION

- 4.1 This report asks Members to consider nominating an Elected Member to the WHHA Board.

5.0 IMPLICATIONS

- 5.1 Policy – none

- 5.2 Financial – none
- 5.3 Legal – none
- 5.4 HR – none
- 5.5 Fairer Scotland Duty:
 - 5.5.1 Equalities – protected – none
 - 5.5.2 Socio-economic Duty – none
 - 5.5.3 Islands – none
- 5.6 Risk – none
- 5.7 Customer Service – none

Douglas Hendry, Executive Director with responsibility for Legal and Regulatory Support

24 February 2021

For further information contact: Stuart McLean, Committee Manager
Tel: (01436) 658717

APPENDICES

None.

**Oban, Lorn and the Isles Area Committee
Workplan 2021-22**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
September 2021					
8 September 2021	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly Report	13 August 2021	
8 September 2021	Roads and Infrastructure Service Update	Development and Infrastructure Jim Smith	Quarterly Report	13 August 2021	
8 September 2021	Recycling Performance	Development and Infrastructure John Blake	Annual Report	13 August 2021	
8 September 2021	West Highland Housing Association Board Appointment	Legal & Regulatory Support – Stuart McLean	One off	13 August 2021	
December 2021					
8 December 2021	Performance Review Area Scorecard	Performance Management and Improvement Officer	Quarterly report	15 November 2021	
8 December 2021	Roads and Infrastructure Service Update	Development and Infrastructure Jim Smith	Quarterly report	15 November 2021	
8 December 2021	Windfarm Trusts	Legal & Regulatory Support – Stuart	Annual Report	15 November 2021	

**Oban, Lorn and the Isles Area Committee
Workplan 2021-22**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
		McLean			
8 December 2021	Charitable Trusts, Bequests and Trust Funds	Legal & Regulatory Support – Stuart McLean	Annual Report	15 November 2021	
8 December 2021	ACHA Annual Update	Chief Executive ACHA	Annual Report	15 November 2021	
8 December 2021	Secondary School Reports - Tobermory High School	Head Teacher	Annual Report	15 November 2021	
8 December 2021	HSCP Annual Performance Report	Community Services Charlotte Craig	Annual	15 November 2021	
8 December 2021	6 monthly HSCP – Local Report (Highlight local issues)	Health & Social Care Partnership – Charlotte Craig	Bi-Annual Report	15 November 2021	
8 December 2021	Oban Harbour Update	Development and Infrastructure – Scott Reid	Quarterly report	15 November 2021	
8 December 2021	John of Lorn Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	15 November 2021	Cut off for applications 15 November 2021

Oban, Lorn and the Isles Area Committee
Workplan 2021-22

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
8 December 2021	Oban Harbour Update	Development and Infrastructure – Scott Reid	Quarterly Report	15 November 2021	Moved from September as not available until after Harbour Board Meeting in September
March 2022					
9 March 2022	Performance Review - Area Scorecard	Improvement and HR – Sonya Thomas	Quarterly Report	14 February 2022	
9 March 2022	Roads and Infrastructure Service Update	Development and Infrastructure Jim Smith	Quarterly Report	14 February 2022	
9 March 2022	Oban Harbour Update	Development and Infrastructure – Scott Reid	Quarterly report	14 February 2022	
9 March 2022	John of Lorn Bequest Applications	Legal & Regulatory Support – Stuart McLean	As required	14 February 2022	Cut off for applications 15 February 2022
9 March 2022	Strategic Housing Fund	Development and Infrastructure – Douglas Whyte	Annual Report	14 February 2022	
9 March 2022	Secondary School Reports - Oban High School	Head Teacher	Annual Report	14 February 2022	

**Oban, Lorn and the Isles Area Committee
Workplan 2021-22**

Committee Date	Report Description	Lead Service and contact officer	Regularity of occurrence/consideration	Date for Reports to Committee Services	Additional Comment
9 March 2022	Secondary School Reports - Tiree High School	Head Teacher	Annual Report	14 February 2022	
Future Reports – dates to be determined					
	Supporting Communities Fund – End of Project Monitoring Report 2020/21	Chief Executive – Rona Gold	Annual Report		Moved to September 2022 as organisations granted one year extension due to covid